Event Participation Policies and Guidelines

Inclusivity Statement

The Washington County Chamber of Commerce is committed to creating welcoming, inclusive experiences for all event attendees. Our events are intended to foster an open and respectful exchange of ideas and perspectives. We strive to ensure every participant feels included, valued, and safe.

We will make every reasonable effort to accommodate specific needs related to accessibility, dietary requirements, and other individual requests. While we may not be able to meet every request, we will do our best to provide a thoughtful and respectful environment for all.

Code of Conduct

The Washington County Chamber is dedicated to providing a respectful, inclusive, and harassment-free environment at all events and programs. Discrimination or harassment based on an individual's gender, gender identity, sexual orientation, race, ethnicity, immigration status, age, religion (or lack thereof), ability, body size, veteran status, profession, or any other legally protected characteristic will not be tolerated.

Examples of prohibited behavior include:
- Offensive verbal comments or jokes
- Inappropriate physical contact or sexual attention
- Sexual imagery or language in any form of communication
- Intimidation, bullying, or sustained disruption

This policy applies before, during, and after events—including communications on social media or digital platforms.

Anyone who experiences or witnesses inappropriate behavior should report it promptly to any Chamber staff member at the event, or to the Chamber's Director of Operations or President/CEO after the event. Reports will be handled with care, discretion, and in accordance with our commitment to a safe and inclusive environment.

Any employee, board member, or attendee found to be engaging in discrimination

or harassment may be removed from the event without refund and may be subject to further action, including exclusion from future events or referral for legal action if applicable.

Refund Policy
Full refunds will be issued if the Chamber is notified before the refund deadline for any fee-based event. Registrants may also choose to apply their payment as a credit toward another event, if the request is made before the stated deadline.

Refunds are not guaranteed for cancellations received after the deadline. We encourage substitutions and will accept them up until the event begins. Name tag availability may not be guaranteed for last-minute substitutions made after noon the day before the event (or noon on the preceding Friday for weekend or Monday events).

For cancellations or substitutions, please contact Sammi Schumacher at sammanthas@wcchamber.org or (503)536-1011.

Program Cancellation Policy
If an event or program is cancelled by the Chamber, we will notify all registered attendees via the contact information provided during registration. Updates will also be posted on the Chamber's online event calendar.

If you have paid for a cancelled program, you may request a full refund or apply your registration fee toward a future event. Refunds will be processed within 30 business days of the cancellation.

Consent, Waiver, and Release
By attending a Washington County Chamber event, you may be photographed, recorded, or interviewed. Your attendance constitutes consent to the use of your image, voice, and likeness for promotional purposes by the Chamber in any media format, now or in the future, and across all platforms globally.

This includes use in printed materials, video recordings, online platforms, news releases, and other communications intended to promote the mission and programs of the Chamber and its affiliates.

You waive any right to inspect or approve the final use of this material and release the Chamber, its partners, staff, and sponsors from any claims related to the use of your likeness or participation in the event.

If you do not wish to be photographed or recorded, please contact Jen Little at jenl@wcchamber.org.

Complaint Resolution Policy

If you have a concern or complaint about a Chamber event or program, please notify a staff member during the event or contact the Chamber's Director of Special Events following the event. We are committed to addressing all concerns in a fair and timely manner and will work toward a resolution that reflects the values of the Chamber and the needs of our members and guests.